

*Hidden Valley Funeral Homes
925 E State Route 92
Kearney, MO 64060
816-933-8888
hiddenvalleyfuneralhome.com*

FUNERAL PRE-PLANNING GUIDE

For

TO MY FAMILY:

It is my wish to spare you as much anxiety, inconvenience and unnecessary expense as possible. The instructions and information I have given in this book will make arrangements easier at the time of my death. I realize that circumstances at the time may prevent you from following all of my wishes exactly, but I am certain that you will still find my suggestions helpful.

When the need arises, present this booklet to our funeral director, who will assist you in completing the final arrangements.

Signature _____ Date _____

PERSONAL INFORMATION

Full Name _____ Social Security Number _____

Date of Birth _____ Place of Birth _____

Father's Name _____ Mother's Maiden Name _____

Education _____

Marriage: To _____ Date _____

Place _____

Places Lived _____

Employment _____

Civic, Fraternal and Other Involvement _____

FUNERAL SERVICE DETAILS

When arranging for my funeral service, I would prefer the following:

Funeral Home _____

Services held at _____ Funeral Home or _____ Church.

Clergy _____

Music _____

Suggested names for pallbearers _____

Other special requests _____

I have a preneed funeral trust established with _____ Funeral Home.

I have a funeral insurance policy with _____ Insurance Company.

I have looked at caskets and would prefer _____

I have looked at burial vaults and would prefer _____

I have considered a marker or monument and would prefer _____

CEMETERY INFORMATION

Name of Cemetery _____ Location _____

I already own a cemetery lot: Lot _____ Block _____ Grave Number _____

OTHER CONCERNS OR WISHES

I would prefer to be cremated. Yes____ No____ Disposition of cremains? _____

Donation of organs or body? Describe. _____

Memorial(s) may be made to _____

Flowers _____

Other _____

PERSONS TO BE NOTIFIED IMMEDIATELY

Name	Relationship	Address	Phone
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

OTHER INFORMATION YOU WISH TO PROVIDE

YOUR FUNERAL DIRECTOR

Your funeral director should be consulted by your family immediately at time of death. He or she is a professional, licensed by the State of Missouri. His or her professional training and experience will be needed in order to carry out the service you have outlined in this Pre-Planning Guide.

The funeral director will be consulted as to the time and place of service. He or she can assist in having the grave opened, obtaining pallbearers and contacting clergy. He will arrange for newspaper notices to be published and can help in procuring certified copies of the death certificate. He is also qualified to advise you about the Veterans Burial Allowance and Social Security Benefits.

The funeral director will take care of the administrative work in the filing of the death certificate with the local Registrar and obtaining copies of it, if needed, as well as obtaining a burial permit. If transfer is to be made to another location for burial, he or she will arrange for transfer by auto, rail or air, and can advise your family as to the most economical and best means of transfer. Your funeral director will be able to aid you in selection of a casket and burial vault and can help in providing clothing if needed.